**ANNEXURE ‘C’**

**DIRECTORATE GENERAL RESETTLEMENT**

**REQUISITION FORMAT FOR GOVT./PSUs/PVT. ORGANISATIONS**

**FOR FILLING UP OF VACANCIES BY EX\_SERVICEMEN OFFICERS & JCOs/ORs**

|  |  |
| --- | --- |
| **Employment Directorate (EMP II / III)**Directorate General ResettlementMinistry of DefenceWest Block-IVRK Puram, New Delhi – 110066 | **Tele:** 011-26174616**E-mail:** dgrddemp@desw.gov.in |

**JOB OPPORTUNITIES FOR EX-SERVICEMEN**

Sir,

 It is requested that a panel of eligible Ex-Servicemen be forwarded for filling up the vacancies as mentioned below:-

**DETAILS OF JOB**

|  |  |  |
| --- | --- | --- |
| 1. | \*Name of the post: |  |
| 2. | \*Job Function: |  |
| 3. | \*Additional Job Information: |  |
| 4. | \*No. of Vacancies (in figures): |  |
| 5. | \*Level/ Post: |  |
| 6. | \*Qualification required:Essential/ Desired |  |
| 7. | \*Work experience required (in years): |  |
| 8. | \*Age range (in years): |  |
| 9. | \*Location of Job: |  |
| 10. | \*Salary range per month: |  |
| 11. | \*Additional Benefits offered: |  |

**DETAILS OF PRINCIPAL EMPLOYER**

|  |  |  |
| --- | --- | --- |
| 1. | \*Name of the Organisation |  |
| 2. | \*Industry dealing in: |  |
| 3. | \*Company’s full postal address incl PAN |  |
| 4. | \*Details of the contact person | Name:Designation:Contact No.:E-mail: |

**I/ We undertake to intimate the outcome of the sponsorship on selection of the Ex-Servicemen for the above said post to DGR.**

Stamp: Signing Authority

Place & Date:

\* Mandatory fields

Email the above to dgrddemp@desw.gov.in for requirement of ESM Officers & JCOs/ORs.