



DLC Campaign Portal

User Manual

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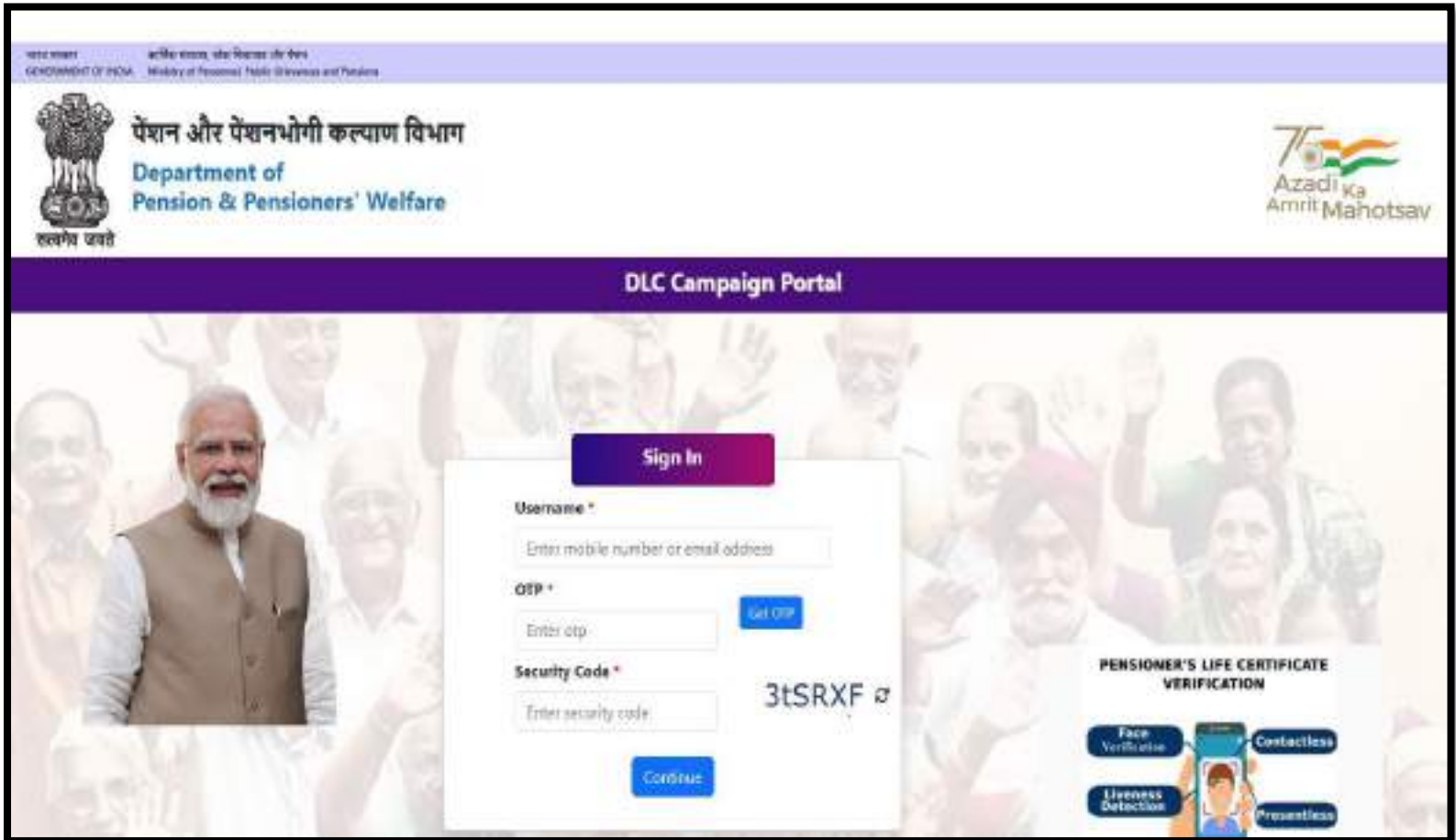
How to Access “DLC Campaign Portal”



URL: - <https://ipension.nic.in/dlcportal/>

“DLC Campaign Portal” Home Page

➤ Home Page:-



The screenshot displays the home page of the DLC Campaign Portal. At the top, there is a header with the Government of India logo and the text "GOVERNMENT OF INDIA" and "Ministry of Personnel, Public Relations and Pension". Below this, the Department of Pension & Pensioners' Welfare is identified in both Hindi and English. A purple banner across the middle reads "DLC Campaign Portal". The main content area features a large image of Prime Minister Narendra Modi and other pensioners. A central "Sign In" form includes fields for "Username*" (with a hint to enter mobile number or email address), "OTP*" (with a "Get OTP" button), and "Security Code*" (with a security code "3tSRXF" and a "Continue" button). To the right, a "PENSIONER'S LIFE CERTIFICATE VERIFICATION" section offers "Face Verification" and "Contactless" options, with a "Preentless" button below.

Login in “DLC Campaign Portal” by User

➤ The user can login by using **Mobile Number** or **Email-ID**.

The screenshot shows the top header of the portal with the Government of India logo and the Department of Pension & Pensioners' Welfare. The main heading is "DLC Campaign Portal". The login form includes a "Sign In" button, a "Username *" field with a placeholder "Enter mobile number or email address", an "OTP *" field with a placeholder "Enter otp" and a "Get OTP" button, and a "Security Code *" field with a placeholder "Enter security code" and a "Continue" button. Annotations with arrows point to the "Username" field, the "Get OTP" button, and the "Security Code" field.

Enter Mobile Number or Email-ID.

Click on 'Get OTP' button

Enter OTP

PENSIONER'S LIFE CERTIFICATE VERIFICATION

- Face Verification
- Contactless
- Liveness Detection
- Presentless

This screenshot is identical to the one above, showing the login form. Annotations with arrows point to the "Continue" button, the "Security Code" field, and the "Get OTP" button.

Click on 'Continue' button

Enter Security Code

Click to reset the security code

PENSIONER'S LIFE CERTIFICATE VERIFICATION

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Steps to Login

- Enter your registered mobile number or email-id.
- Click on 'Get OTP' button to get the OTP on your registered mobile number or email-id.
- Enter the OTP which you have got on your registered mobile number or email-id.
- Enter the Security Code/Captcha.
- Click on 'Continue' button.

DLC Camp Details

- After logging in, the user will be redirected to DLC Camp Details. Here, the user needs to fill the details about DLC Camp.

The screenshot shows the 'DLC Camp Detail' form in the Department of Pension & Pensioners' Welfare portal. The form includes the following fields:

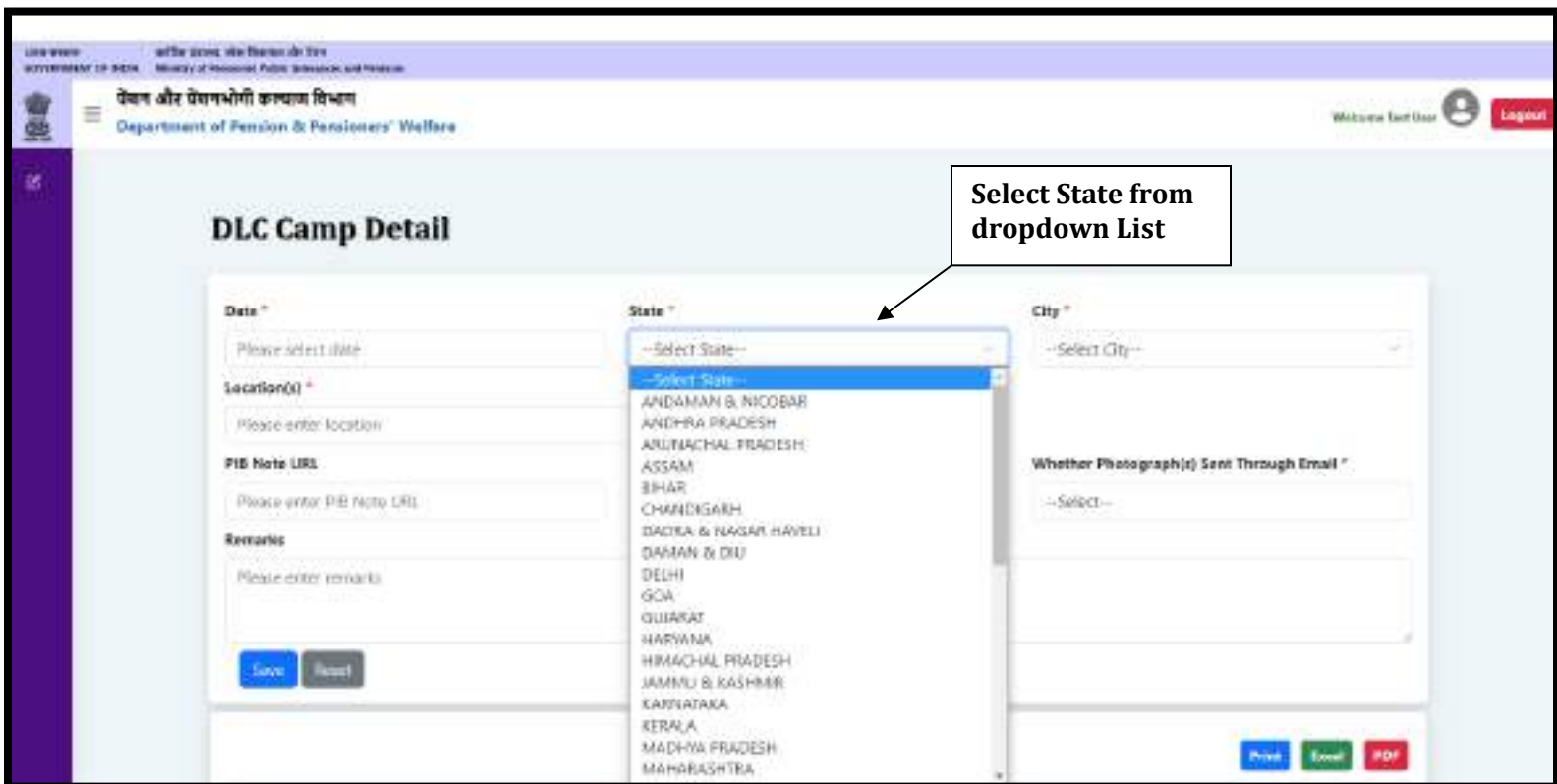
- Date ***: A text input field with the placeholder 'Please select date'.
- State ***: A dropdown menu with the placeholder '--Select State--'.
- City ***: A dropdown menu with the placeholder '--Select City--'.
- Location(s) ***: A text input field with the placeholder 'Please enter location' and an 'Add' button.
- PB Note URL**: A text input field with the placeholder 'Please enter PB Note URL'.
- Tweet URL**: A text input field with the placeholder 'Please enter Tweet URL'.
- Whether Photograph(s) Sent Through Email ***: A dropdown menu with the placeholder '--Select--'.
- Remarks**: A large text area with the placeholder 'Please enter remarks'.

At the bottom of the form, there are 'Save' and 'Reset' buttons.

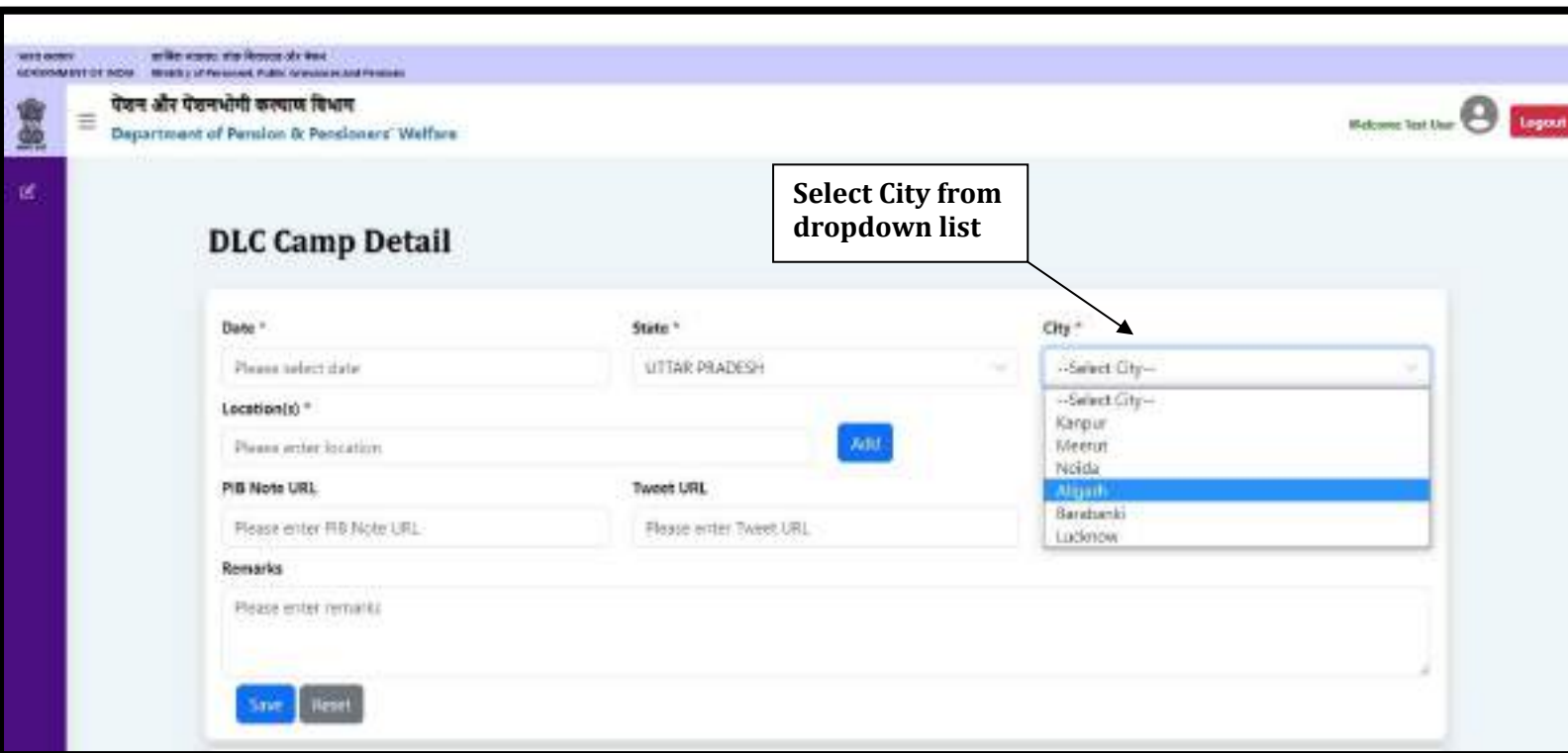
- The user can select date from the calendar.

This screenshot is similar to the previous one but shows a calendar popup for the 'Date' field. A callout box with the text 'Select Date from calendar' has an arrow pointing to the calendar. The calendar displays the month of July 2022, with the 26th selected. The rest of the form fields and layout are identical to the previous screenshot.

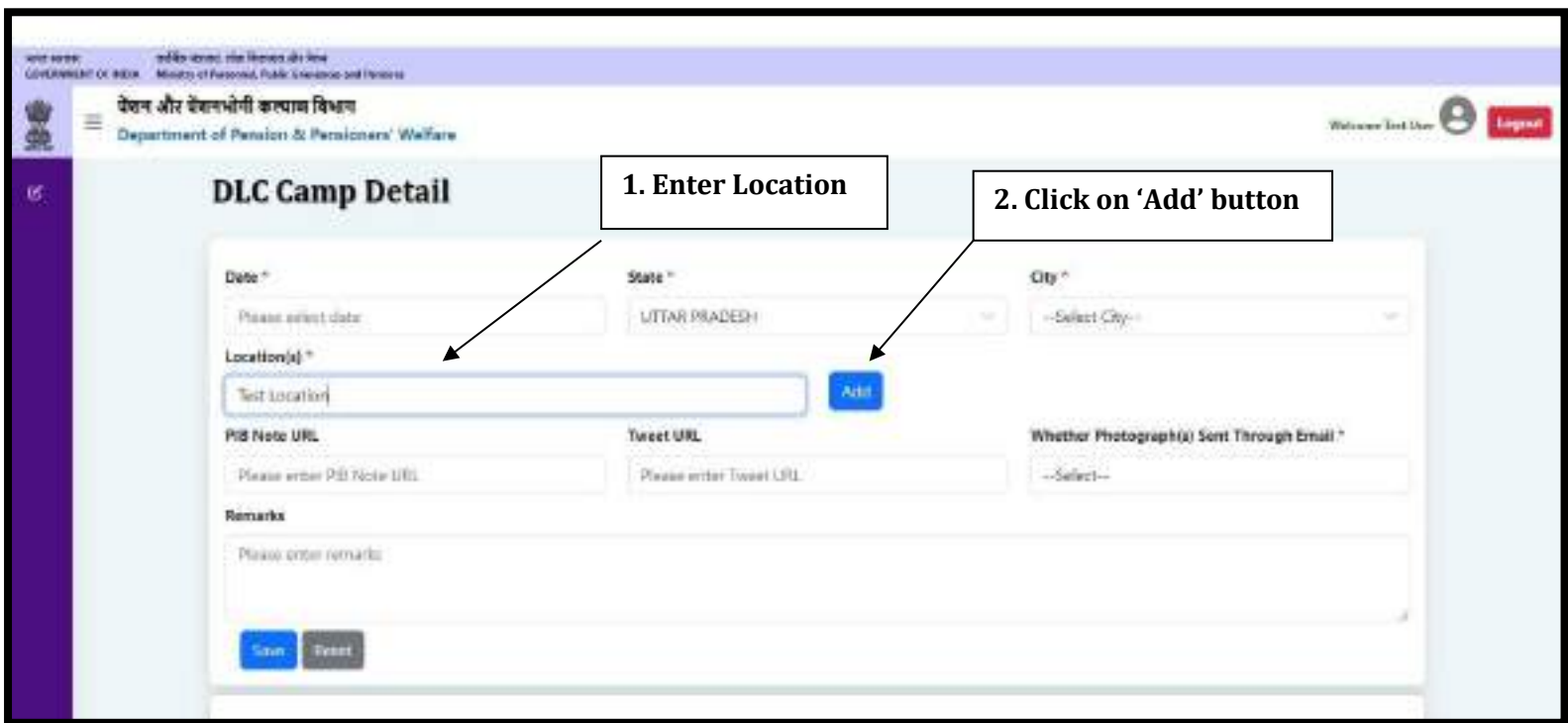
- The user can select the state from dropdown list.



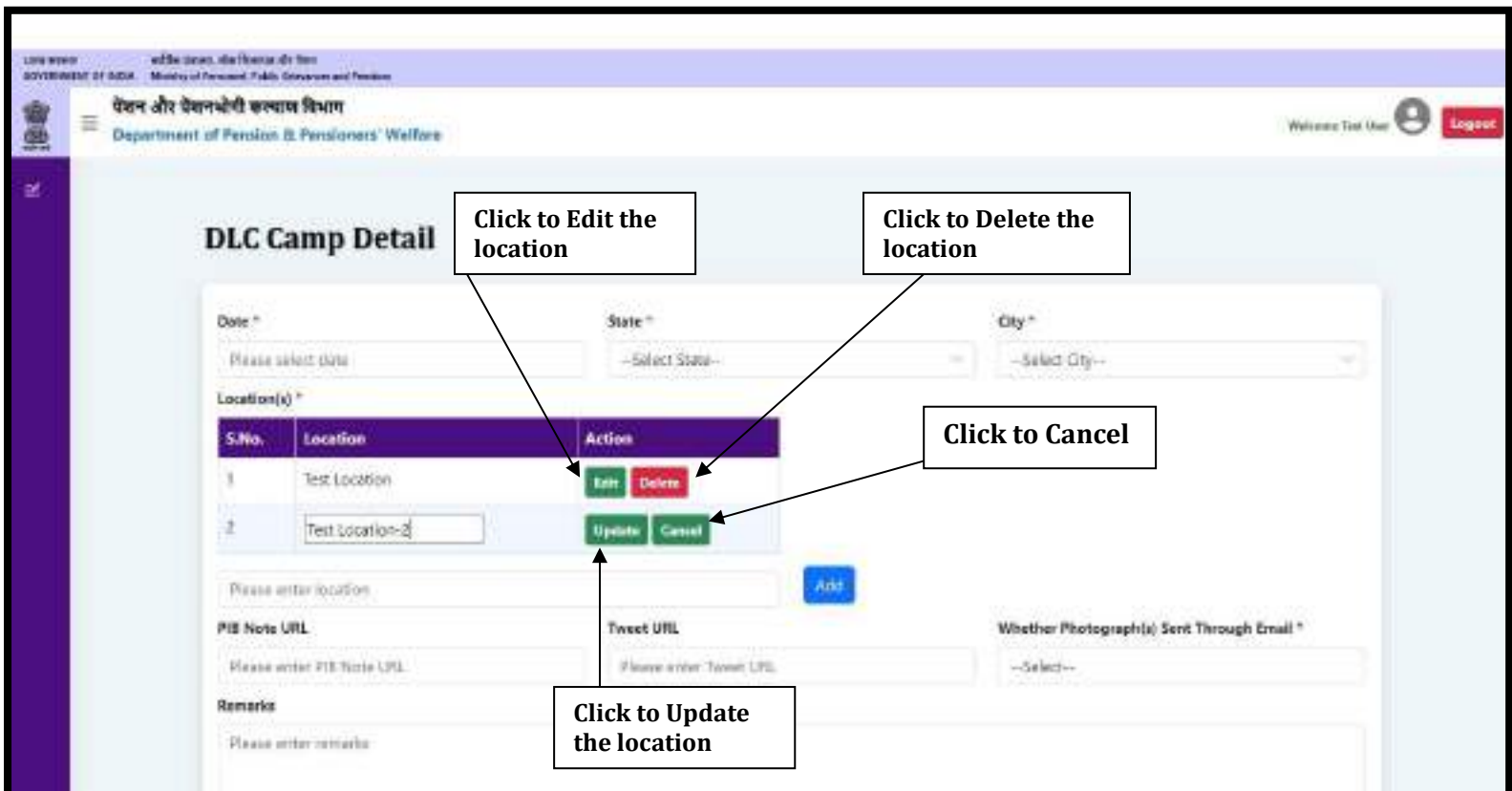
- The user can select a city from the city dropdown list, the dropdown list for the city will be populated after selecting the state from the state dropdown list.



- Enter the Location and click on the **Add** button.



- Click on the **Edit** button to edit the saved location.
- Click on the **Update** button to save the location.
- Click on the **Cancel** button to cancel.
- Click on the **Delete** button to delete the location.



- If any PIB Note URL has been issued, enter the URL in the PIB Note URL field.
- If any Tweet URL has been issued, enter the URL in the Tweet URL field.

The screenshot shows the 'DLC Camp Detail' form. The header includes the Government of India logo and the Department of Pension & Pensioners' Welfare. The form fields are: Date (Please select date), State (Please select State), City (Please select City), Location(s) (Please enter location), PIB Note URL (Please enter PIB Note URL), Tweet URL (Please enter Tweet URL), Whether Photograph(s) Sent Through Email (Please select), and Remarks (Please enter remarks). There are 'Save' and 'Reset' buttons at the bottom. Two callout boxes with arrows point to the 'PIB Note URL' and 'Tweet URL' fields, containing the text 'Enter PIB Note URL' and 'Enter Tweet URL' respectively.

- If you have sent the photograph(s) of DLC Camp through email on **doppw-dlc@gov.in**, then select **Yes** from the dropdown otherwise, select **No**.
- If you have any query regarding DLC Camp, then enters your query in **Remarks** field up to 500 characters.
- Click on the **Save** button to save the details.

The screenshot shows the 'DLC Camp Detail' form with the 'State' dropdown set to 'UTTAR PRADESH' and the 'Whether Photograph(s) Sent Through Email' dropdown open, showing 'Yes' and 'No' options. There are 'Save' and 'Reset' buttons at the bottom. Four callout boxes with arrows point to specific parts of the form: 'Any other information about Camp' points to the Remarks field; 'Please select whether Photograph(s) of DLC Camp has been sent or not.' points to the dropdown menu; 'Click on Save button' points to the Save button; and 'Click on Reset button' points to the Reset button.

- The user can see saved DLC Camp Details in the list, if the user wants to edit the DLC Camp Details, then click on the **Edit** button.

The screenshot displays the user interface of the Department of Pension & Pensioners' Welfare. At the top, there is a header with the department's name in Hindi and English, and a user profile section with a 'Logout' button. Below the header, there is a form for adding new DLC Camp Details. The form includes input fields for 'Please enter PIB Note URL', 'Please enter Tweet URL', and a dropdown menu for 'State'. There is also a 'Remarks' section with a text area and 'Save' and 'Reset' buttons. Below the form is a table listing existing DLC Camp Details. The table has columns for S.No., Date, State, City, PIB Note URL, Tweet URL, Location(s), Photos Sent, and Action. Two entries are visible: one for Uttar Pradesh (Bansbaki) and one for Andhra Pradesh (Visakhapatnam). Both entries have an 'Edit' button in the Action column. A callout box with an arrow points to the 'Edit' button for the first entry, containing the text: 'Click on Edit button to edit the DLC Camp Details'. At the bottom of the page, there is a footer with the NIC logo and copyright information: '© 2023 National Information Centre (NIC), Ministry of Electronics and Information Technology. All Rights Reserved'.

S.No.	Date	State	City	PIB Note URL	Tweet URL	Location(s)	Photos Sent	Action
1	25/07/2023	UTTAR PRADESH	Bansbaki	https://piib.gov.in/newdir/Ebook/let.aspx	https://twitter.com/vfow/login	Loc1, Loc2	Yes	Edit
2	10/07/2023	ANDHRA PRADESH	Visakhapatnam			Loc1, Loc2	No	Edit

Updation/Editing of Existing DLC Camp Details

- Update/Edit the desired information/details and click on the **Update** button.

The screenshot displays the 'DLC Camp Details' form on the Department of Pension & Pensioners' Welfare portal. The form is filled with the following information:

- Date:** 25/07/2023
- State:** UTTAR PRADESH
- City:** Sonberail
- Location(s):** A table with 2 rows:

S.No.	Location	Action
1	Loc1	Edit Delete
2	Loc2	Edit Delete
- PIB Note URL:** https://pib.gov.in/ViewAllBooklet.aspx
- Tweet URL:** https://twitter.com/floaw/login
- Whether Photograph(s) Sent Through Email:** Yes
- Remarks:** In publishing and graphic design, Lorem ipsum is a placeholder text commonly used to demonstrate the visual form of a document or a typeface without relying on meaningful content. Lorem ipsum may be used as a placeholder before final copy is available.

A callout box with the text "Click on 'Update' button" points to the blue "Update" button at the bottom left of the form.

--- End ---