

### VACANCY NOTIFICATION

Vacancy Code	1552025
Employer	1552025 Bharat Dynamics Limited
Name of the Post	Senior Manager (Marketing & BD) in Grade - V and Manager (Marketing & BD) in Grade -IV
No. of Vacancy	05
Last date to apply	14 June 2025
Remarks	<b>See detailed notification attached below</b>

How to Apply: - 1. **Eligible** Ex-Servicemen need to forward two Copies of Willingness Format, available at Officer Portal page, on Email ID: [dgrjobofficers@desw.gov.in](mailto:dgrjobofficers@desw.gov.in)

- (i) One Format should be in PDF format duly signed by the applicant and signed by the witnesses too.
- (ii) The second one should be in Excel Format without changing the Format, without signatures and without witnesses.

2. All the required document such as Willingness cum Undertaking Formats as mentioned above, Copy of PPO/ Release Order & CV/ Bio Data should be forwarded to this office on above Email ID before the last date mentioned in the vacancy.

**\*\* ALERT\*\*** ALL MAILS SHOULD BE SENT TO DGR EMAIL ID [dgrjobofficers@desw.gov.in](mailto:dgrjobofficers@desw.gov.in) , CLEARLY MENTIONING THE SUBJECT OF MAIL "STARTING WITH VACANCY CODE MENTIONED IN ABOVE NOTIFICATION", IN CASE THE SAME IS NOT MENTIONED, THE APPLICATION IS LIABLE TO BE REJECTED.

**(For Zila Sainik Welfare Officer/ RSB Director vacancy only):** An additional Undertaking for Kendriya Sainik Board (KSB) should also be forwarded to this office along with the above (via Email Only). The Undertaking format for KSB is available on DGR website in format section under the head of Job Assistance for Officers.

Note :- **Willingness format must be as per instructions mentioned above.**

**In the event of non-receipt of all the required documents as mentioned above within the due date of the vacancy, the candidature of the applicant will not be entertained under any circumstances.**

## ANNEXURE - II

### QUALIFICATION, EXPERIENCE AND TERMS & CONDITIONS OF APPOINTMENT ON PERMANENT BASIS FOR THE POST OF **MANAGER (Mktg. & BD)** IN BDL

1. **Designation** : **Manager (Marketing & Business Development)**
2. **Grade / Pay Scale** : **Grade-IV / Pay Scale Rs. 60,000-1,80,000/-(IDA pattern)**
3. **No. of post(s)** : **01**
4. **Rank** : Officers serving / served in the rank of **Major** in Indian Army or **Lt. Commander** in Indian Navy or **Squadron Leader** in Indian Air Force as on **06-05-2025**
5. **Qualification(s)** : **Essential: First Class Degree in Engineering / Technology (Mechanical / Electrical & Electronics / Electronics & Communications / Electronics & Instrumentation / Industrial Electronics / Production).**

**Desirable Qualification:** Master of Business Administration (MBA) or it's equivalent.

6. **Age** : **The maximum age of the candidate including all relaxations as applicable should not exceed 40 years of age as on 06-05-2025.**

7. **Nature of Experience** : **Candidate must have / had experience in any one or more of the following areas:**
  - a) Served in the Army/ Air force HQ in the Equipment Acquisition / Management vertical.
  - b) Defect investigations, modifications and formulation of integrated logistics support.

8. **Job Description**
  - i) Interaction with users of IA, IAF, IN and other customer including export orders for product services.
  - ii) Interact with various stake holders supplying the equipment and resolve the issue with users.
  - iii) Identify customer needs in respect of life extension and refurbishment of weapon systems including missiles in the respective service.
  - iv) Furnishing feedback to Corporate Office / Divisions with regard to Product Service.
  - v) Represent BDL in the meetings held at MoD& respective service Head Quarters / Foreign Countries.
  - vi) Liaison with respective Service Head Quarters, Defence Ministry and other PSUs at senior level.
  - vii) Maintaining constant interface with respective Service Headquarters, MoD and foreign countries for expanding market for products.
  - viii) Identifying leads and potential opportunities for the Product Services of the Company in the world market.

- ix) Follow up of RFP / Preparation & submission of Quotations / Contracts under progress at MoD / Service Head Quarters.
  - x) Regularly communicate with all the stakeholders and department through written & verbal means.
- 9. Terms of Employment, Pay Fixation & Allowances**
- III. On Immediate Absorption basis
    - a) Basic pay of Officers joining on immediate Absorption basis will be fixed in the Pay Scale of Rs.60,000/- to 1,80,000/- after protecting last pay i.e. (Basic+ DA+ Grade Pay if any) on receipt of last Pay certificate.
    - b) DA, HRA & other allowances as admissible from time to time as per company Policy and applicable to Grade-IV Executives will also be paid.
  - IV. As Re-employed Pensioner
    - a) Pay Fixation will be done as per DoPT / DPE guidelines.
    - b) DA, HRA & other allowances as admissible from time to time as per company Policy and applicable to Grade-IV Executives will also be paid.
- 10. Retirement Benefit** : Can be drawn from the Services. Independent of the Pay and allowances offered in the Company.
- 11. Place of Posting** : Posting of the Selected Officer will be at BDL- Bhanur Unit / Kanchanbagh Unit / Marketing & Business Development at Corporate Office/ LO (Delhi). However, the Candidate is liable to be Posted / Transferred to anywhere depending on Organizational requirement.

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**ANNEXURE - I**

**QUALIFICATION, EXPERIENCE AND TERMS & CONDITIONS OF APPOINTMENT ON  
PERMANENT BASIS FOR THE POST OF SENIOR MANAGER (Mktg. & BD) IN BDL**

1. **Designation** : **Senior Manager (Marketing & Business Development)**
2. **Grade / Pay Scale** : **Grade-V / Pay Scale Rs. 70,000-2,00,000/- (IDA pattern)**
3. **No. of post(s)** : **04**
4. **Rank** : **Officers serving / served in the rank of **Lt. Colonel** in Indian Army (OR) **Wing Commander** in Indian Air Force (OR) **Commander in Indian Navy** as on 06-05-2025 .**
5. **Qualification(s)** : **Essential: First class Degree in Engineering / Technology (Mechanical / Electrical & Electronics / Electronics & Communications / Electronics & Instrumentation / Industrial Electronics / Production).**  
  
**Desirable Qualification:** Master of Business Administration (MBA) or it's equivalent.
6. **Age** : **The maximum age of the candidate including all relaxations as applicable should not exceed 45 years of age as on 06-05-2025.**
7. **Nature of Experience** : **Candidate must have / had experience in any one or more of the following areas:**
  - a) Served in the Army/Airforce HQ in the Equipment Acquisition / Management vertical.
  - b) Post Contract Management including life / long term Product Support and provisioning of spares.
  - c) Defect investigations, modifications and formulation of integrated logistics support.
  - d) Understanding and hands-on experience in ATGM / SAM equipment / project management issues while dealing with QA.
  - e) Missile provisioning, refurbishment and life Extension of ATGM systems.
  - f) Any other areas relevant to Product Support in Armed forces.
  - g) Knowledge in Procurement activity / Conversant with latest Defence Procurement Procedure (DPP) / Exposure in Akash / ATGM.
  - h) Technical awareness about missile systems preferably Akash/ATGMs.
  - i) Tenure with MGS Proc, OS Dte, Equipment Management, MechInf, Airforce&DGQA Agencies.

- ix) Follow up of RFP / Preparation & submission of Quotations / Contracts under progress at MoD / Service Head Quarters.
  - x) Regularly communicate with all the stakeholders and department through written & verbal means.
9. **Terms of Employment, Pay Fixation & Allowances** :
- III. **On Immediate Absorption basis**
    - a) Basic pay of Officers joining on immediate Absorption basis will be fixed in the Pay Scale of Rs.60,000/- to 1,80,000/- after protecting last pay i.e. (Basic+ DA+ Grade Pay if any) on receipt of last Pay certificate.
    - b) DA, HRA & other allowances as admissible from time to time as per company Policy and applicable to Grade-IV Executives will also be paid.
  - IV. **As Re-employed Pensioner**
    - a) Pay Fixation will be done as per DoPT / DPE guidelines.
    - b) DA, HRA & other allowances as admissible from time to time as per company Policy and applicable to Grade-IV Executives will also be paid.
10. **Retirement Benefit** : Can be drawn from the Services. Independent of the Pay and allowances offered in the Company.
11. **Place of Posting** : Posting of the Selected Officer will be at BDL- Bhanur Unit / Kanchanbagh Unit / Marketing & Business Development at Corporate Office/ LO (Delhi). However, the Candidate is liable to be Posted / Transferred to anywhere depending on Organizational requirement.

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**BIO-DATA FORM****Advt. No.: BDL/C-HR (TA & CP)/Mgr/SM (Mktg. & BD)/2025****Affix Recent  
Passport Size  
Photo**

Name of the Post applied for:

1	Name of the Candidate (as per X <sup>th</sup> Class certificate in capital letters)		
2	Date of Birth (DD/MM/YYYY)	AGE as on 06-05-2025	
3	Father's Name (as per your X <sup>th</sup> Class certificate) & Occupation		
4	Present Address (for correspondence)		
5	Permanent Address		
6	Phone No. / Mobile No.		
	Alternate Contact No.		
7	e-Mail ID (Mandatory)		
8	Nationality		
9	Religion		
10	Place of Birth & State		
11	Marital Status		
12	Specify the category you belong to (tick) <b>UR / EWS / OBC (NCL)/SC/ST</b>		
13	Are you a Person with Benchmark Disability (PwBD). If yes, please specify the disability % <b>Yes <input type="checkbox"/> No <input type="checkbox"/> , If yes ____ % of disability &amp; PwBD Category _____</b>		
	Please tick on your branch in Defence Services. <b>ARMY/ NAVY/ AIRFORCE</b>		
14	i Total no. of years of Service <b>Yes <input type="checkbox"/> No <input type="checkbox"/> No. of years: <input type="text"/></b> <b>Date of retirement (DD/MM/YYYY):</b>		
	ii a) Present Rank : b) No. of years in the present Rank as on 06-05-2025 :		

Signature: \_\_\_\_\_



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15. Educational Qualifications (Declare all the qualifications, which you possess and pursuing):

Sl. No.	Qualification (SSC & onward)	Subjects / Specialization	i. Period of Study (From To) (Month & Year) ii. Total duration of the Course	University / Institution & Address	Full Time / Correspondence / Part Time	Month & Year of Passing	Percentage (%) of Marks secured	Course is Recognized by UGC / AICTE / DEC / State Govt. / Central Govt. (please specify)
1.								
2.								
3.								
4.								
5.								

I hereby declare that I do not possess any other qualifications and also not pursuing any other course. I may be terminated without notice if Management found that I have concealed any higher qualification, which I have possessed before joining the Company and also pursuing higher qualification at the time of joining the Company.

Signature: \_\_\_\_\_



# **BHARAT DYNAMICS LIMITED**

**16. Post/Designation wise & Company/Firm wise Experience detailsto be mentioned, if any(Starting from Present Employer/Company):**

S. No.	i. Name of the Organisation / Firm. ii. Address iii. STD code & Telephone No. iv. e-mail.	Central / State / PSU / Private	Designation / Post held	i. Scale of Pay ii. Basic iii. DA iv. Gross Salary	Contract / Trainee / Tenure / Permanent	i. Provident Fund No., ii. Universal Account No.iii. EPF Office address	Period of Service		Total Period of Service (Years - Months)	Reasons for leaving
							From (dd/mm/yyyy)	To (dd/mm/yyyy)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
1.	i. ii. iii. iv.			i. ii. iii. iv.		i. ii. iii.				
2.	i. ii. iii. iv.			i. ii. iii. iv.		i. ii. iii.				
3.	i. ii. iii. iv.			i. ii. iii. iv.		i. ii. iii.				

Signature: \_\_\_\_\_ Page 03 of 07





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(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
4.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
5.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
6.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
7.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						

I hereby declare that I have written correct experience details. I may be terminated without notice if Management found that I have concealed/ wrong experience details mentioned the above experience details column. **(Note: If the post & Company wise experience details are more than 07 rows, please furnish the experience details in additional sheet(s)).**

Signature: \_\_\_\_\_  
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17. Experience details, if any, starting from the Present Employer / Company & Present Post / Designation wise (please attach additional sheet, if required) and enclose Resume.

Sl.No	Name of the Company / Office / Firm or Institution	Post held (Period-From dd/mm/yyyy To dd/mm/yyyy)	Nature of Duties for the said Post (Min. 100 characters & Max. 200 characters)
1.			
2.			
3.			
4.			
5.			
6.			
7.			

**BHARAT DYNAMICS LIMITED**

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)
4.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
5.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
6.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						
7.	i.			i.		i.				
	ii.			ii.		ii.				
	iii.			iii.		iii.				
	iv.			iv.						

I hereby declare that I have written correct experience details. I may be terminated without notice if Management found that I have concealed/ wrong experience details mentioned the above experience details column. **(Note:** If the post & Company wise experience details are more than 07 rows, please furnish the experience details in additional sheet(s)).

Signature: \_\_\_\_\_  
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**BHARAT DYNAMICS LIMITED**

17. Experience details, if any, starting from the Present Employer /Company & **Present Post /Designation wise** (please attach additional sheet, if required) and enclose Resume.

Sl.No	Name of the Company Office / Firm or Institution	Post held (Period-From dd/mm/yyyy To dd/mm/yyyy)	Nature of Duties for the said Post (Min. 100 characters & Max. 200 characters)
1.			
2.			
3.			
4			
5.			
6.			
7			



Signature: \_\_\_\_\_

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18. Organisation Chart Depicting Candidate Present Position / Designation, Roles & Responsibilities in the Present Organisation / Company only.

<b>Name &amp; Address of the Present Organisation / Office / Firm / Institution</b>	
<b>Organisation Chart depicting candidate Present Position / Designation in the Present Organisation / Company</b>	
<b>Role &amp; Responsibiliti es of the Candidate in the Present Organisation.</b>	



19	Present Pay particulars (')  Scale of Pay (if applicable) a. Basic b. Dearness Allowance (if applicable) c. HRA d. Variable Pay (if any) e. Other (Pl. Specify) f. CTC (a+b+c+d+e) (Enclose copy of latest pay slip)	<b><u>Per Month Per Annum</u></b>
20	Any of your relative working in BDL (tick) (if yes, specify details)	Yes <input type="checkbox"/> No <input type="checkbox"/> NAME: Staff No.:
21	Have you ever attended for Interview for any post in BDL (if yes, please specify)	Yes <input type="checkbox"/> No <input type="checkbox"/> Name of the Post: Date when attended:

**DECLARATION**

I hereby declare that the information stated above by me is true, complete to the best of my knowledge and belief. In case, the information stated above by me is found to be false or incorrect, my candidature, appointment may be considered terminated without any notice.

Date:

Signature:

Place:

Name of the Candidate: