

<u>VACANCY NOTIFICATION</u>	
Vacancy Code	1672025
Employer	RSB Tamilnadu
Name of the Post	Assistant Director (Secy, ZSB)
No. of Vacancy	15
Last date to apply	16 July 2025
Remarks	See detailed notification attached below
<p>How to Apply: - 1. Eligible Ex-Servicemen need to forward two Copies of Willingness Format, available at Officer Portal page, on Email ID: dgrjobofficers@desw.gov.in</p> <p>(i) One Format should be in PDF format duly signed by the applicant and signed by the witnesses too.</p> <p>(ii) The second one should be in Excel Format without changing the Format, without signatures and without witnesses.</p> <p>2. All the required document such as Willingness cum Undertaking Formats as mentioned above, Copy of PPO/ Release Order & CV/ Bio Data should be forwarded to this office on above Email ID before the last date mentioned in the vacancy.</p> <p>** ALERT** ALL MAILS SHOULD BE SENT TO DGR EMAIL ID dgrjobofficers@desw.gov.in , CLEARLY MENTIONING THE SUBJECT OF MAIL "STARTING WITH VACANCY CODE MENTIONED IN ABOVE NOTIFICATION", IN CASE THE SAME IS NOT MENTIONED, THE APPLICATION IS LIABLE TO BE REJECTED.</p> <p>Note:- Willingness format must be as per instructions mentioned above.</p> <p>In the event of non-receipt of all the required documents as mentioned above within the due date of the vacancy, the candidature of the applicant will not be entertained under any circumstances.</p>	



GOVERNMENT OF TAMILNADU
DEPARTMENT OF EX-SERVICEMEN'S WELFARE

Applications are invited from the qualified candidates for the post of Assistant Director in the Department of Ex-Servicemen's Welfare.

Date of Notification : 23.06.2025

Name of the Post	No. of vacancies	Reserved for			Revised Scale of Pay Rs.
Assistant Director	15	<u>Back log vacancies</u>			Pay Matrix Level - 22 Cell - 01 Rs 56,100/- to Rs2,05,700/- Final pay fixation of Selected Ex-Service pensioners will be done based on Government of Tamil Nadu norms in force.
		SC	:	4	
		SC (A on P.B)	:	1	
		MBC & DNC	:	2	
		<u>Current Vacancies</u>			
		BC (Other than BC(M))	:	2	
		GT	:	3	
		MBC & DNC	:	1	
		SC	:	2	
		Total	:	15	

(SC: Scheduled Caste, SC (A on P.B): Scheduled Caste (Arunthathiyars on Preferential basis), MBC&DNC : Most Backward Classes and Denotified Communities, BC (Other than BC Muslims): Backward Class (Other than Backward Class Muslims) and GT: General Turn).

Minimum Qualifications :-

- Must have held the rank of Captain in the Army or its equivalent rank in the Navy or Air Force.
- Must not have completed three years from the date of retirement from the Defence Forces on the date of Selection for appointment.
- Must be a native of Tamil Nadu by birth and should pass in Tamil Language Under Section 21-A of Tamil Nadu Government Servants (Conditions of Service) Act 2016 where ever applicable.



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Assistant Director	15	Back log vacancies	Pay Matrix Level - 22 Cell - 01
		SC	
		SC (A)	
		MBC & DNC	
		Current Vacancies	
		BC (Other than BC(M))	
		GT	
		MBC & DNC	
		SC	
		Total	

Rs 56,100/- to Rs 2,05,700/-

Final pay fixation of Selected Ex-Service pensioners will be done based on Government of Tamil Nadu norms in force.

(SC: Scheduled Caste, SC(A): Scheduled Caste (Arunthathiyars on Preferential basis), MBC & DNC : Most Backward Classes and Denotified Communities (Other than BC Muslims): Backward Class (Other than Backward Class Muslims) and GT: General Turn). Detailed instructions and application forms, certificates to be submitted can be downloaded from the web site www.exswel.tn. The completed applications should reach 'Director, Directorate of Ex-Servicemen's Welfare, 22, Raja Muthiah Salai, Chennai - 600 003 within 30 days on or before 31.07.2025.

Director,

DIPR/0000/Display/2025

Directorate of Ex-Servicemen's Welfare, Chennai-600 003

SERVICE PARTICULARS

1. Rank, Name in full (in block capitals) :
2. Personal No. :
3. Army/Navy/Air Force
4. Regiment / Corps/ Unit :
(Specify Branch where applicable such as Admn, Accts, Edn. etc.)
5. Type of Commission with date :
6. Date of Release/Retirement. :
7. Medical Category at the time of Release/Retirement. :
8. Disability if any. :
9. Father's/Husband's Name :
10. **Permanent Home Address:- (As Recorded in Service Book)**

House No.	Village/Mohalla
PO	District
PIN:	State
Nearest Rly Station:	Contact No.
E-Mail ID:	
11. Present Postal Address :
12. Date of Birth (As recorded by UPSC or Sheet Roll) :
13. Place of birth :
14. Native District :
15. Native State :
16. Nationality :
17. Religion :
18. Community :
(OC/BC/MBC/DNC/SC/ST)
19. Caste :
20. Mother tongue :

21. **OTHER LANGUAGE KNOWN :**

Read

Write

Speak

1. Tamil
2. English
- 3.
- 4.
- 5.

22. ESM Identity Card No. issued by DSS&A :
Board.(if applicable)

23. Registration No. in Special Employment :
Cell.(if applicable)

24. Qualification:-
(Only Certificate / Diploma / Degrees / Fellowship approved by the Government/University should be stated.Start from SSLC/X Std./ HSC onwards.)

Academic:-

(a)	SSLC/ X Std./HSC	Subjects	Mark / Grade	Year of passing	Name of Institution
(b)	Degree				

OTHER QUALIFICATIONS:

25. Give Details:

26. **Experience in Civil/Profession**

Details in chronological order of civil profession in which served or gained experience prior to joining the army)

Trade/Profession	Duration	Name and address of employer

Present occupation, if any.

Re-employed (if applicable) at

from..... to

27. Details of Gallantry/Non-Gallantry Awards.

Name of Award	Year	Category	Serving Unit at the time of Award

28. OPERATIONS / AID TO CIVIL POWER

OPs Name From To

29. Period of Field Service :

30. Period of Peace Area Service :

Last Five Appointments

Appointment	Unit/Location	Year

31. Service / Civil Courses Undergone

Qualification	Institute	Year	Division / Grading / Marks

32. Pension Details

(a) Service Pension :

(b) Disability Pension :

33. **Details of marital status** (to be filled NA where not applicable):-

(a) Whether single/married/widower/divorcees, If married specify:-

Date of Marriage	Place of Marriage	Under what rites/law	To whom	Nationality of spouse before marriage	Authority

(b) Details of Family Members

Sl.No.	Name	Relationship	Age and Date of Birth	Occupation

34. I hereby certify that to the best of my knowledge and belief, the above particulars are in all respects correct and true and I have enclosed attested copies of the supporting documents.

Station:

Date:

(Signature of the Individual with name in BLOCK LETTERS)

Note for Serving Officers

The Serving Officers who are in the verge of retirement /discharge/release from the defence forces within a period of one year from the date of notification (ie) 23.06.2025 are also eligible to apply in accordance with Government of India, Ministry of Personnel, P.G. & Pensions (Department of Pers. & Training), New Delhi Office Memorandum No.36034/2/91-Estt.(SCT) Dated.3.4.1991and G.O.Ms.No.915 Public (ex-Servicemen) Department dt.10.09.2009. They should submit a certificate from his/her Commanding Officer and an undertaking as per proforma I & II enclosed.

PROFORMA I

FORM OF CERTIFICATE FOR SERVING PERSONNEL

I hereby certify that, according to the information available with me
No.-----Rank -----Name -----
is due to complete the specified term of his engagement with the Armed Forces on
the Date -----

Place:

Signature of Commanding Officer

Date:

Office Seal.

PROFORMA - II

UNDERTAKING TO BE GIVEN BY THE CANDIDATE

I hereby accept that, if selected on the basis of the recruitment / examination to which was application relates, I will produce documentary evidence to the satisfaction of the appointment authority that I have been duly released / retired / discharged from the Armed Forces and I am entitled to the benefits admissible to Ex-Servicemen given under Section 63 of Tamil Nadu Government Servants (Conditions of Service) Act, 2016.

Station :

Signature of Candidate.

Date :

CERTIFICATE OF UNDERTAKING
FOR APPOINTMENT IN RSB/ZSB

1. I, No _____ Rank (Service) _____
Name _____ am willing to appear for the interview to
be held by the _____ (State/UT Govt) for filling up the post
of _____ (Director, RSB / Zila Sainik Welfare
Officer).

2. I hereby certify that I have neither availed any ESM re-settlement job benefit nor am I employed with DGR/ ECHS/ any of the Central/ State Govt. Agency under ESM quota. I have not benefitted/ benefitting from DGR sponsored schemes. I am presently not employed (nor have been employed earlier) with RSB/ZSB in any State/UT.

3. I have /have not applied to DGR and / or ECHS for _____
_____ (fill Re-settlement
Schemes if applied for).

4. I understand that if I am selected for the post/appointment in RSB/ZSB, I cannot and will not, thereafter, avail any scheme/ employment sponsored by DGR or ECHS or apply for employment in RSB/ ZSB of any State/ UT in future.

5. Further, if there is any falsification or incorrect information found at any stage related to my documents/ statement(s), my candidature would be treated as cancelled.

Place: _____

Date: _____

Signature _____

Name _____

Rank/Service _____

Service No. _____