

## VACANCY NOTIFICATION

1.	Name of the Organization:	Directorate of Enforcement
2.	Name of the post:	Assistant Legal Advisor
3.	No. of Vacancy	SC-01, OBC-01, UR-03
4.	Age Range:	Not exceeding 40 years. (Relaxable for Government servants in accordance with the instructions or orders issued by Central Government)
4.	Remarks	<b>See detail notification attached below.</b>

Last date to received names from RSB/ZSB	02 Jan 2025.
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How to Apply: - 1. All Eligible Ex-Servicemen officers need to forward two Copies of Willingness Format, available at vacancy page, on Email ID: [dgrjobofficers@desw.gov.in](mailto:dgrjobofficers@desw.gov.in)

(i) One Format should be in PDF format duly signed by the applicant and signed by witness too.

(ii) The second one should be in Excel Format without changing the Format, without signatures and without witness.

2. All the required document such as Willingness cum Undertaking Formats as mentioned above, Copy of PPO/Release Order & CV/Bio Data should be forwarded to this office on above Email ID before the last date mentioned in the vacancy.

3. (For Zila Sainik Welfare Officer/RSB Director vacancy only): An additional Undertaking for Kendriya Sainik Board (KSB) should also be forwarded to this office along with the above (via Email Only). The Undertaking format for KSB is available on DGR website in format section under the head of Job Assistance for Officers.

Note 2 Willingness format must be as per instructions mentioned. Above.

In the event of non-receipt of all the required documents as mentioned above within the due date of the vacancy, the candidature of the applicant will not be entertained under any circumstances.

**PROFORMA**  
**(For seeking Non-Availability Certificate)**

1.	(a) Name of the Organisation/ Office.	Directorate of Enforcement
	(b) Ministry/Department to which attached.	Ministry of Finance/ Department of Revenue
2.	Complete Postal Address of the Organization & Head Office	Directorate of Enforcement, Pravartan Bhawan, Dr. A. P. J. Abdul Kalam Road, New Delhi – 110011
3.	Details of the Post	
	(a) Designation	<b>Assistant Legal Advisor</b>
	(b) Cadre & Classification of post (i.e. Whether Central Civil Service post/Gazetted or Non-Gazetted, etc.)	Central Civil Service & Group 'A' (Gazetted).
	(c) Name & Address of Cadre controlling authority of the post #	Directorate of Enforcement, Pravartan Bhawan, Dr. A. P. J. Abdul Kalam Road, New Delhi – 110011
	(d) Pay Band/ Grade Pay (Pre-rev) & Pay Level (revised)	GP-6600/(Rs. 15,600-39100) in PB-3 (Pre-revised) and Level 11 of (Rs. 67700-208700) of Pay Matrix
	(e) Mode of Recruitment (Ad hoc/ Promotion/ Direct Recruitment / Deputation, etc.)	Direct Recruitment
	(f) The post of Temporary or Permanent	Permanent
4.	Brief description of the job requirement and nature of duties of the post	To give advice on all matters referred by the various Ministries/Departments of the Government of India.  (ii) To Look after Government litigation work.  (iii) To appear in courts on behalf of the Central Government, wherever required and  (iv) To perform administrative and other works as may be assigned.
5.	Details of Vacancies	
	(i) Place (State) of initial posting* for each vacancy.	Officers selected through Direct Recruitment, are initially posted at ED

		Hqrs., New Delhi. Post that, based on vacancy, administrative and work requirement of the Directorate, they are later on transferred to the offices of this Directorate across Pan India.
	(i) Break-up of vacancies reserved for**	
	(a) SC	01
	(b) ST	00
	(c) OBC	01
	(d) UR	03
	(e) EWS	00
	(f) PH	00
	(g) Ex. Ser.	00
	Total Vacancies	<b>05</b>
6.	Date of the occurrence of Vacancies	01 vacancy occurred due to technical resignation tendered by Sh. Shanti Bhushan, (PH) on 20.10.2020. 01 post of ALA occurred due to resignation tendered by Sh. Rajesh Ridla (SC), ALA on 23.09.2022. 02 vacancies occurred on account of Promotion of Sh. J. Jasper Jacob Ponraj (OBC) ALA and Sh. Arvind Shukla (UR), ALA to the post of DLA vide DoR order dated 12.08.2024 for the vacancy year 2024. 01 vacancy occurred due to non-joining of Sh. Murari Singh selected to the post of ALA in the year 2021 vide UPSC letter dated 30.09.2021.
7.	Qualification as laid down in the approved Recruitment Rules including any relaxation.	
	(a) Essential	(i) Degree in law from a recognized University or Institute* (ii) Three years' experience at bar dealing with criminal laws or fiscal laws. Or (iii) Master's Degree in law from a recognized University or equivalent*; (iv) One year experience at bar dealing with criminal laws or fiscal laws.
	(j) Desirable (Please indicate NIL if not specified)	NIL
8.	Any other requirements or condition not covered by the above columns.	NIL

**It is certified that:**

9.	Vacancies projected in this requisition are regular and all regular vacancies as on date, which fall within the direct recruitment quota, have been included in this requisition, and also the necessary sanction of the Government for these posts is available.
10.	The number of vacancies reserved for Schedule Caste, Schedule Tribe and Other Backward Class as mentioned in Col. 5 above is in accordance with the reservation quota fixed by the Government for these communities.
11.	Surplus employee(s), nominated against these vacancies, shall be given appointment within a period of three months from the date of nomination.

\*Indicate specified place with Name of State in bracket. Don't write as All India/Anywhere in India. If vacancies are spread at several places in India, indicate them as mentioned below at\*\*

\*\* (i) If vacancies are available at more than one places, please indicate category (SC/ST/OBC/UR) and number of vacancy available at each place (with name of State) in separate sheet; (ii) Vacancies for PH, Ex-Serviceman (if any) may be indicated in bracket, after indicating total vacancies under respective category.

Place: **New Delhi**

Date: 14.12.2024

Name, Designation & Signature of the officer authorized to send the requisition.

Tel. No. E-mail: डॉ. नेहा यादव / DR. NEHA YADAV  
संयुक्त निदेशक / Joint Director  
प्रवर्तन निदेशालय / Directorate of Enforcement  
वित्त मंत्रालय, राजस्व विभाग  
Ministry of Finance, Deptt. of Revenue  
भारत सरकार, नई दिल्ली / Govt. of India, New Delhi

jdestr-ed@gov.in

Note:

- (i). Clear and unambiguous information should be provided.
- (ii). No information should be given by dashes, by dots or left blank.
- (iii). One proforma should be used for one post/ designation only.
- (iv). Request for NAC must be submitted by or send through the Cadre Controlling Authority