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22 Sep 2022

Headquarters |
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Western Comd (Med)
Northern Comd (Med)
AMC C&C Lucknow

Eastern Comd (Med)
Central Comd (Med)
South Western Comd (Med)

**STANDARD OPERATING PROCEDURE (SOP) FOR DETAILMENT OF MEDICAL/
DENTAL OFFICERS FOR RESETTLEMENT COURSES**

O/o DGAFMS/ DG-1X note No 35890/Resettlement/ DGAFMS/ DG-1(X)/ CC dt 19 Sep 2022 on the subject alongwith its connected docu is encl herewith for dissemination of the same to all fmn HQs/ Units under your jurisdiction.

(S Dasgupta)
Col
Col Med (P)
for DGMS (Army)

Encl : As above.

Copy to :-

O/o DGAFMS/DG-1X

O/o DGAFMS/DG-1C

Government of India
Ministry of Defence
Dte General Resettlement
West Block-IV, RK Puram
New Delhi – 110066

for info please.

केन्द्रीय पंजीयिका / Central Registry
पुनर्वास मंडलिका / Resettlement
आयसी नं./ Dy. No. 02
तारीख / Date 29/9/22

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35890/Resettlement/ DGAFMS/ DG-1(X)/CC

19 Sep 2022

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MINISTRY OF DEFENCE
(O/o DGAFMS/DG-1(X))

STANDARD OPERATING PROCEDURE (SOP) FOR DETAILMENT OF MEDICAL/
DENTAL OFFICERS FOR RESETTLEMENT COURSES

1. Please find att revised SOP for Detailment of Medical/Dental officers for Resettlement Courses.
2. This SOP will be valid with immediate effect and supersedes the previous SOP & all instructions issued subsequently.
3. This has the approval of the DGAFMS.



(AK Sharma)
Col
Col AFMS (HR)

Encl: As above

DGMS(Army)/ Brig Med (P)

DGMS(Air)/ Air Cmde MS(P)

DGMS(Navy)/ PDMS(P&M)

HQ IDS/ DACIDS(Med)

Internal

DGAFMS/ Dir AFMS (Coord) - for info to DGAFMS units

STANDARD OPERATING PROCEDURE (SOP) FOR DETAILMENT OF MEDICAL/ DENTAL OFFICERS FOR RESETTLEMENT COURSES

Aim:

1. The aim of this SOP is to lay down uniform procedure for Detailment of serving Medical/ Dental officers for various resettlement courses prior to superannuation/ premature retirement and release.

Applicability:

2. This SOP is applicable for all resettlement courses being offered by Dte Gen Resettlement (DGR), MoD for service officers.

Procedure:

3. The application procedure for resettlement courses will be as stipulated in DGR guidelines. However all applications will be routed through respective DGsMS/DGDS and MS-7/ DESA/ DPO Placement Cell before submission to DGR.

Eligibility Conditions:

4. The eligibility conditions for various courses are given in succeeding paragraphs.

5. Serving PC Medical/ Dental Officers:

(a) 24 weeks Management Courses.

- (i) Should be in the last year of service. ✓
- (ii) Premature Retirement should have been approved, in case ✓
the officer is not superannuating.
- (iii) Should only apply for courses which are commencing after the ✓
dates of retirement/ release.
- (iv) Should not have undergone any other DGR sponsored course. ✓

(b) Other/ Short Courses.

- (i) Should be in the last two years of service. ✓
- (ii) Can undergo courses up to a maximum duration of 89 days, ✓
which can be one course of 89 days, or more than one course of
shorter duration not exceeding a total of 89 days.
- (iii) Should not have undergone 24 weeks management course. ✓

6. Serving SSC Medical/ Dental Officers. SSC Officers are eligible to undergo resettlement training course on completion of 05/07 years of initial contractual service under the following conditions:-

- (a) Officers not granted PC. ✓
- (b) A non-optee for PC. ✓
- (c) SSC officers on extension are eligible to apply in their last year of service. The officers are only eligible for courses commencing after the dates of release from service. Similarly, officers on extension, who apply for courses before the dates of release, may apply for premature release. However, the application will only be processed/ Offr will only be detailed for course once the release is approved.
- (d) SSC officers who have undergone resettlement training courses during current or any previous spell of SSC service will not be eligible to undergo another resettlement course.

7. Retired/ Released Medical/ Dental Officers. Retired/ Released officers will be governed by stipulations of DGR for various resettlement courses.

8. Processing of Applications.

(a) Submission of Applications. All serving officers fulfilling the eligibility criteria stated above will apply as per prescribed format to their respective DGsMS at IHQ of MoD. Officers will not apply directly to DGR. ✓

(b) Action at DGsMS/ DGDS.

(i) The Personnel Branch at the respective DGsMS will scrutinize applications for correctness. The DGsMS will also decide whether the officers can be spared for such long duration courses depending upon the profile of the officer and his/her current appointment. The correct applications after recommendations of the respective DGsMS will be forwarded to MS-7 (In r/o Army), DESA (in r/o Navy) and DPO placement Cell (in r/o Air). These nodal agencies will then fwd the applications to DGR. The same is explained in the flow chart below.

- (aa) AFMS offr of Army (all ranks)
DGMS (Army) → MS-7 → DGR
[After Recommendation of DGMS (Army)]
- (ab) AFMS offr of Navy (all ranks)
DESA → DOP → O/o DGMS (Navv) → DOP
→ DESA → DGR
[After Recommendation by DGMS (Navy)]
- (ac) AFMS officers of Air force (all ranks)
DGMS (Air) → DPO Placement Cell → DGR
[After Recommendation by DGMS Air]

(c) DGR will draw the final list and communicate the same to the forwarding agency (MS-7/ DESA/DPO).

(d) Nomination on the course will be intimated by the forwarding agency to the respective DGsMS.


Conclusion

9. Notwithstanding anything contained in this SOP, in case of variance with any regulation/ Policy of the Govt. the Govt Policy shall prevail.

10. The SOP may be disseminated down to unit level.

Station : New Delhi

Date : 19 Sep 2022


(AK Sharma)
Col
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