DIRECTORATE GENERAL RESETTLEMENT

FORM **‘B’**

REQUISITION FORMAT FOR PVT. ORGANISATIONS FOR

FILLING UP OF VACANCIES BY EX\_SERVICEMEN (OFFICERS & JCOs/OR)

**Tele**:011-20862547

**E-mail**:[dgrddemp@desw.gov.in](mailto:dgrddemp@desw.gov.in)

**Employment Directorate (EMP III)** Directorate General Resettlement Ministry of Defence

West Block-IV

RK Puram, New Delhi – 110066

Sir,

JOB OPPORTUNITIES FOR EX-SERVICEMEN – PVT. ORG.

It is requested that a panel of eligible Ex-Servicemen be forwarded for filling up the vacancies as mentioned below:-

DETAILS OF JOB

|  |  |  |
| --- | --- | --- |
| 1. | Employment Type (Regular/ Contractual/ Part Time) |  |
| 2. | \* Name of the post: |  |
| 3. | \* Job Function: |  |
| 3. | \* Additional Job Information: |  |
|  | (i) Technical/ Must have skills |  |
|  | (ii) Good to have skills |  |
|  | (iii) Soft Skills |  |
| 4. | \* No. of Vacancies (in figures): |  |
| 5. | \* Level/ Post: |  |
| 6. | \* Qualification required: Essential/ Desired |  |
| 7. | \* Work experience required (in years): |  |
| 8. | \* Age range (in years): |  |
| 9. | \* Location of Job: |  |
| 10. | \* Salary range per month (Approx CTC): |  |
| 11. | \* Additional Benefits offered: |  |
| 12. | Aligned courses (Full time/ Part Time)/ Certifications |  |
| 13. | Travel Requirements |  |

DETAILS OF PRINCIPAL EMPLOYER

|  |  |  |
| --- | --- | --- |
| 1. | \* Name of the Organisation |  |
| 2. | \* Industry dealing in: |  |
| 3. | \* Company’s full postal address incl. Pin |  |
| 4. | \* Details of the contact person | Name:  Designation:  Contact No.:  E-mail: |

I/ We undertake to intimate the outcome of the sponsorship on selection of the Ex- Servicemen (ESM) for the above said post to DGR within seven days of person joining the job.

Stamp:

Signing Authority

Place & Date:

\* Mandatory fields

Email the above to [dgrddemp@desw.gov.in](mailto:dgrddemp@desw.gov.in) for requirement of ESM (Officers & JCOs/OR).