

Format : Award of Contract / Tender Closure Report

Ref :- Para 11 of MoD OM No. 28(75)/2020-D(Res - I) dated 13 May 2021.

1. **Details of Principal Employer**
 - (a) Name of Principal Employer :
 - (b) Address/Location :
2. Requisition Reference
3. Sponsorship letter Number :
4. Outcome of Tendering (Successful / Cancelled / Deferred / Delayed)
Reasons :
5. **Details of Security Agency awarded contract :**
 - (a) Empanelment No :
 - (b) Vendor Code (issued by GeM) :
 - (c) Name of Security Agency :
6. **Contract details**
 - (a) Work Order Number :
 - (b) Duration :
 - (c) Lady Guard (if any)
 - (d) Start Date :
 - (e) Finish Date :
7. **Guard details**
 - (a) Armed Guards :
 - (b) Unarmed guards :
 - (c) Supervisors :
 - (d) Total :

Date :

Auth Signatory
Dept Designation

