

**HALF YEARLY STRENGTH RETURN (Format)**

Report due as on: DD/MM/YYYY

Empanelment Number:

State(s) of Operation :

Details of ESI No :

For the Period: From DD/MM/YYYY to DD/MM/YYYY

Name of State ESM Corporation:

Details of EPF No :

**1. Details of Guards Employed under various DGR Sponsored contracts being run since Empanelment.**

| S.No. | Sponsorship Letter No. & Date | Name & Location of CPSU | No of guard sponsored | Duration of the contract as per sponsorship letter | Seniority of DGR sponsorship (must indicate your agency's as 1st/2nd/3rd/4th/5th/6th/7th etc. in seniority for each sponsorship) | No of Guards deployed @ |     | Status of sponsorship/contracts |              |                   |   | Duration of contract (if materialised) |            |  |  |  |  |  |
|-------|-------------------------------|-------------------------|-----------------------|--|--|-------------------------|-----|---------------------------------|--------------|-------------------|---|--|------------|--|--|--|--|--|
|       |                               |                         |                       |  |  | ESM                     | Civ | Lady Guard                      | Materialised | Under negotiation | If not materialised Name of security agency contract awarded by CPSU. | From (D/M/Y)                           | To (D/M/Y) |  |  |  |  |  |
|       |                               |                         |                       |  |  |                         |     |                                 |              |                   |   |  |            |  |  |  |  |  |
|       |                               |                         |                       |  |  |                         |     |                                 |              |                   |   |  |            |  |  |  |  |  |
|       |                               |                         |                       |  |  |                         |     |                                 |              |                   |   |  |            |  |  |  |  |  |
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|       |                               |                         |                       |  |  |                         |     |                                 |              |                   |   |  |            |  |  |  |  |  |

2. Summary of DGR Sponsorships.

- a. Total no. of guards sponsored till date since Empanelment =  
 b. Materialised =  
 c. Under Negotiation =  
 d. Not Materialised =  
 e. Total Cumulative Guards Aailed =

3. Details of contracts not sponsored by DGR.

| S.No. | Name & Location of Principal Employer District and State | Number of Guards |           |       | Duration of the contract |    | Wages Paid as per State wage rates or as per DGR wage Notifications | Service Charges Claimed from Principal employer | Remarks |
|-------|--|------------------|-----------|-------|--------------------------|----|---|---|---------|
|       |  | ESM              | Civilians | Total | From                     | To |   |   |         |
|       |  |                  |           |       |                          |    |   |   |         |
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4. Important instructions:-

- a. All fields are required to be mandatorily filled. The sponsorship details should include all sponsorships (from the first to the last) irrespective of the seniority of the security agency. Incomplete report will be returned. No further sponsorship will be considered till submission of complete return.
- b. List of ESM guards employed location wise giving their Number, Rank, Name & Regiment and contact number ( Mobile ) duly countersigned by the Principal Employer is to be submitted along with this report. Submission of the same is mandatory failing which the security agency will not be considered for further sponsorship.
- c. All reports will positively be submitted within 30 days of the due date, failing which the defaulting security agency is liable for disempanelment.
- d. All security agencies are to submit initial report on award of contract within 30 days of award of contract besides reflecting the same in the current report.

To be submitted to DGR as on 01 January and 01 July every year.

CERTIFICATE

Certified that the above mentioned information furnished by me is correct, and in the event of it being wrong, my agency shall be liable to be disempanelled, and all my contracts will be terminated by the CPSUs. I will be liable for legal/ penal actions decided by DGR.

Signature and stamp of Auth Representative of State ESM Corporation

(Rank & Full Name):

Date and Place:

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Nominal Roll of Security Guards Deployed by \_\_\_\_\_ security Agency.

Security Guards Deployed at \_\_\_\_\_ as on Month Year.

| S.No | Service no. | Name | Unit/Regiment | ESM I Card No. | Mobile | PPO No. | Signature |
|------|-------------|------|---------------|----------------|--------|---------|-----------|
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Security Guard (Relief) Deployed at \_\_\_\_\_ as on Month Year.

| S.No | Service no. | Name | Unit/Regiment | ESM I Card No. | Mobile | PPO No. | Signature |
|------|-------------|------|---------------|----------------|--------|---------|-----------|
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|      |             |      |               |                |        |         |           |

Signature & Stamp of  
Proprietor (Rank & Full Name)  
Date & Place

Countersignature

(Authorised Representative of Principal Employer)