

**VACANCY NOTIFICATION**

Employer:	Ministry of Jal Shakti
Level of Post:	Group 'C' Non Gazetted.
Name of the Post:	Lower Division Clerk.
Salary range per month	Pay Level-2
No of Vacancies:	OBC-01, EWS-01, UR-01
* Qualification required: Essential/ Desired	(i) 10+2 pass from a recognized Board or equivalent; (ii) Typing speed of 30 word per minute in English or 25 word per minute in Hindi on manual typewriter OR Typing speed of 35 words per minute in English or 30 words per minute in Hindi on computer. (35 words per minute and 30 words per minute correspond to 10500 key Depressions Per Hour/9000 Key depressions Per Hour on an average of five key depressions for each word)
* Work experience required (in years):	-
* Age range (in years):	As per Government Norms.
* Location of Job:	West Bengal.
Last date to received names:	17 Apr 2023.

**Note 1:** All Ex-Servicemen (ESM) are requested to Download the Willingness Format uploaded on DGR Website and forward the same in excel format only duly Completed in All respects through their Zila Sainik Boards/ Rajya Sainik Boards (by mail only) (to [dgrddemp@desw.gov.in](mailto:dgrddemp@desw.gov.in)) if they are meeting the QRs as given by the Principal Employer in the vacancy Notification. If any Details are found Incomplete/ Missing, the Candidature of that ESM will not be Accepted.

**Note 2:** PDF Format/ Scanned Images/ Mobile Photos/ Word File etc. will not be accepted.